

Pope Francis FAITH AWARD

ASSESSMENT ARRANGEMENTS - Update February 2015

Timeline for Assessment (February to May 2015)

February /March

- Almost all of the Gathering Points should have been covered with pupils by now.
- Pupils should soon begin to review the evidence which they have collected and identify any gaps in their coverage of the Gifts of the Holy Spirit.
- Pupils seeking the Parish Commendation should now have an opportunity to “check-in” with the parish priest to agree what they have done in the parish so far. When PP is satisfied that the pupil has met the criterion for the Parish Commendation, he should sign the Parish Commendation sheet.

March / April

- Pupils should be helped to review their evidence, to reflect on their experience and to write into their Faith Journal some reflective statements which will eventually be added to their P7 Personal Profile.
- Pupils should gather together the Final Evidence of their actions and reflections.

April

- Teacher should complete the Pupil Assessment sheet when assessing Final Evidence for each pupil. NB **Final Evidence** = Faith Journal (including P7 Personal Profile ‘extract’) + Pupil Assessment sheet + Parish Commendation sheet
- Schools should make arrangements to moderate the teacher’s assessments internally by having one or more colleagues review the evidence.
- Teacher should identify 6 samples of Final Evidence across a range of achievement from those who have clearly meet the success criteria to those who may still need to do more. These 6 samples should be brought to the **Verification meeting on 28th April**, together with any ‘difficult’ cases.

May

- Following the Verification meeting, teachers should make any adjustments to the school’s assessments, complete the Assessment Results Sheet and send it to SCES by 29th May.

June

- SCES will issue certificates and badges for each pupil.
- Awards will be presented at school award ceremonies by school and parish.

Assessment Documents

■ Pupil Assessment sheet (white)	completed by teacher; retained in school
■ Parish Commendations sheet (blue)	completed by pupil and parish priest; retained in school
■ Faith Journal	completed by pupil; retained in school
■ Assessment Results sheet (pink)	completed by school; returned to SCES <u>by 29th May</u>